# PriDem Workstreams 2 and 3 data sharing agreement

If you are interested in reusing data from the PriDem study for another research project, please read this document in full and complete the attached data request form. All requests will be reviewed by the programme management board (PMB) to ensure that they comply with the terms of the data sharing agreement.

## Terms of use

1. **Purpose** – all data and documentation are supplied only for non-commercial research purposes, and for the purpose specified in the application form. Further approval must be sought for any additional use outside the original application.
2. **Confidentiality** – qualitative data supplied have been pseudonymised and every effort has been made to remove all identifying details. Researchers reusing the data agree to act to maintain confidentiality of individuals and institutions in the data, including never attempting to identify any individual or institution within the data by any means. If any individual does become identifiable during data use, no attempt to contact them must be made and the breach of confidentiality should be notified to the PMB.
3. **Data access** – data will be supplied via the Newcastle University Data Repository (data.ncl) using the Figshare platform. Anyone who accesses the data for any reason and at any point must be named in and sign this agreement. If a new researcher requires access for a previously agreed project, the data sharing agreement must first be updated and approved by the PMB. Under no circumstances should data, associated files or links to data and files be shared with any party who has not signed this agreement.
4. **Duration of access** – data are supplied for the duration of access specified on the request form. Any extensions to this term should be requested in advance. Any copies that have been made of data or associated files (including hard copies and copies imported into CAQDAS software such as NVivo) must be securely destroyed after this point.
5. **Citation and acknowledgement of data** – any publication using supplied data must acknowledge PriDem and cite the DOI of the main PriDem dataset (<https://doi.org/10.25405/data.ncl.c.5718116>) as well as the DOI of any individual dataset used. No other links (e.g. Figshare links from data.ncl) should be used. All publications should be notified in advance of submission to the PMB; no dissemination of results based on supplied data should occur without prior approval.
6. **Breaches** – if any breaches of the above terms occur, including accidental breaches, they must be immediately notified to the PMB via email. The lead applicant will be responsible for ensuring that all other named parties abide by these terms.

## Data request form

### Title of proposed project

### Applicant details

**Lead applicant**

|  |  |
| --- | --- |
| Title |  |
| Name |  |
| Position |  |
| Institution |  |
| Address |  |
| Telephone number |  |
| Email |  |

**Co-applicant** (copy as required)

|  |  |
| --- | --- |
| Title |  |
| Name |  |
| Position |  |
| Institution |  |
| Address |  |
| Telephone number |  |
| Email |  |

**Details of any additional collaborator(s) and organisation(s) who will not directly access data**

### Project description

**Background:**

**Aims and objectives:**

**Methodology:** *(including analysis strategy and any new data to be collected/other datasets to be used)*

### Datasets requested

*Please state which datasets you are requesting. Datasets should only be requested if they are directly relevant to the project – you may be asked to justify this selection. Dataset descriptions can be accessed via the main DOI (*[*https://doi.org/10.25405/data.ncl.c.5718116*](https://doi.org/10.25405/data.ncl.c.5718116)*)*

|  |  |
| --- | --- |
| **Dataset** | **Requested (delete as appropriate)** |
| WS2.1 interviews – service managers and commissioners | Y/N |
| WS2.2 interviews – professionals | Y/N |
| WS2.2 interviews – people with dementia and carers | Y/N |
| WS2.2 observation of service delivery | Y/N |
| WS3 COVID-19 follow-up interviews – professionals | Y/N |
| WS3 taskgroups | Y/N |

### Proposed duration of project

*Indicate how long you will require access to the data.*

### Proposed dissemination of findings

*Outline how and where you will publish your findings to academics, clinicians and the public. Include details of proposed journals/conferences and timelines.*

### Signatures

By signing this form I agree to abide by the data sharing regulations outlined in the terms of use above.

**Lead applicant**

|  |  |
| --- | --- |
| Name |  |
| Date |  |
| Signature |  |

**Co-applicant** (copy as required)

|  |  |
| --- | --- |
| Name |  |
| Date |  |
| Signature |  |